

AMANDA LITCHFIELD SPACIL

1725 Fox River Dr., Bloomfield Hills, MI 48304 · (313) 407-6713 · litchfi@gmail.com

EXPERIENCE

Nonprofit, educational, healthcare, and advertising/marketing experience of over 20 years, including: Capital/Annual Campaigns; RFP and White Paper Development; Grant Research, Writing, and post grant management; and, Website Development/Marketing, PR, and Advertising Copy Writing.

EMPLOYMENT

2013-Present S5 Consulting Group Bloomfield Hills, MI

Principle/President/CEO

- Owner, operator, and sole proprietor of the S5 Consulting Group.
- Retain, manage, and lead a minimum of 5 clients at a time, including: Schoolcraft College, Islamic Center of Detroit, Michigan Department of Education, Milo Agency, University of Michigan, etc.
- Wrote and managed US Department of Housing and Urban Development (HUD) grant for a Greenville County housing authority.
- Consulted, edited, and repackaged 2 US Department of Treasury grants (\$90+ million each).
- Wrote RFPs, white papers, and creative copy for marketing firms.

2018-2019 University of Michigan Ann Arbor, MI

PRN Grant Writer

- Write Grants for the Data4Good Center and the School of Information.

2009-2017 Bon Secours St. Francis Health System Greenville, SC

PRN Grant Writer

- Research, write, submit and manage grants for Community Ministries Division.

2007-2011 Tri-County Technical College Pendleton, SC

Director of Grant Development

- Managed all grant development/reporting of corporate, foundation, federal, State, and in-kind support for both the college and foundation.
- Submitted and received a Title III, Part A grant for \$1,943,480 over 5 years.
- Created an Institutional Review Board through Clemson University.

2004-2006 Betty Griffin House St. Augustine, FL

Director of Development/Capital Campaign Coordinator

- Raised over \$3,500,000 in government, private, and public grants for general operations, and over \$4 million toward a capital campaign to build 8,000 sq. ft. of transitional housing and a 10,000 sq. ft. shelter.
- Planned and implemented all fundraising and fundraising events.

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| 2003-2004 | Sphinx Organization | Detroit, MI |
| <i>Director of Development</i> | | |
| <ul style="list-style-type: none"> ■ Corporate/Foundation solicitations included-Panasonic, Target, Ford Motor Company, General Motors, GMAC, Daimler Chrysler, Skillman Foundation, McGregor Foundation, and the Knight Foundation, among others. ■ Increased annual budget by over \$400,000 (cash) and \$100,000 (in-kind). | | |
| 2002-2003 | Detroit Historical Society | Detroit, MI |
| <i>Development Manager</i> | | |
| <ul style="list-style-type: none"> ■ Wrote grants and proposals for the Museums' and Society. ■ Presented Corporate and Foundation proposals. | | |
| 2000-2001 | Stone & Simons Advertising | Southfield, MI |
| <i>Copywriter/Proofreader</i> | | |
| <ul style="list-style-type: none"> ■ Worked on all aspects of advertising including trafficking, copywriting, conceptualizing, proofreading, music and voice direction, art direction and production. | | |

EDUCATION

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| 2009-2010 | University of South Carolina | Columbia, SC |
| <ul style="list-style-type: none"> ■ Certificate in Higher Education Graduated with a 3.95 GPA, earned 18 hours toward Ph.D. | | |
| 1997-1999 | Clemson University | Clemson, SC |
| <ul style="list-style-type: none"> ■ M.A., American Literature and Poetry Writing ■ Graduated with a 3.6 GPA | | |
| 1993-1996 | Clemson University | Clemson, SC |
| <ul style="list-style-type: none"> ■ B.A., English | | |

COMPUTER SKILLS

Blackbaud, Raiser's Edge	Adobe Acrobat Professional
BlackBoard	All Microsoft Applications
Starfish/Monday	Google Chrome, Docs, Drive

PUBLICATIONS AND AWARDS

Published poetry: "Detroit," "Tengo Miedo," "Panther Pond;" and, Published prose: "Island in the City is the Pride of Detroit," Grosse Pointe News (March 28, 2002). Awards: 2001 Caddy (music), MDCCD commercial entitled "25,000 Careers;" \$500 award, Country Crock ad (January 2001).