

NELL DEVITO

CHIEF OPERATIONS OFFICER

☎ +1-540-245-9298

✉ nell@citiesreimagined.com

📍 Staunton, VA

ABOUT ME

Human and leadership development specialist with over 15 years of international experience serving as an executive coach and organizational design consultant in fields of education, NGOs, politics, and business.

LANGUAGES: Fluent in Spanish, proficient in French and American Sign Language

EDUCATION

**University of Leicester,
UK**

2003 - 2005

MA in International
Relations and World Order

Dissertation: "How and in what ways did former President Bill Clinton formalize an executive role in the peace process in Northern Ireland?"

George Mason University

1999- 2003

BA, Integrative Studies with a
Concentration in International
Studies

EXPERIENCE

Chief Operations Officer **February 2022 - Present**

Cities Reimagined

- Design and implement regenerative business strategies, plans and procedures.
- Set comprehensive goals for performance and growth.
- Establish policies that promote a resilient and flourishing company culture and vision.
- Oversee daily operations of the company and the work of team members (Facilitators, Designers, Contractors).
- Lead employees in a way that equips them with the vision and skills they need to excel at their job.
- Evaluate performance by analyzing and interpreting data and metrics.
- Manage relationships with clients, partners, vendors.

Director, Vantage Point **October 2015 - February 2022**

Mary Baldwin University

- Supervised, led and mentored a large team in a collaborative and inclusive style, establishing performance evaluations and standards.
- Led strategic planning to review the development, implementation, and supervision of all programs and services offered by the Vantage Point.
- Curriculum designer and instructor of BOLD, MBU's multi-year, credit college-to-career curriculum.

CERTIFICATIONS + EXTRACURRICULARS

**Bio-Leadership Fellowship,
Bristol, England**

Bio-Leadership Project
2023

**Mindful Awareness Trainer
Certification**

University of California, Berkley
2020 - 2021

Faculty / Staff Fellow

Algernon Sydney Sullivan
Foundation
2017- 2018

George Mason University

Intern at United States
Department of Justice, Study
Abroad in Brussels, London,
Amsterdam: 'Changing Role of
EU and NATO in the 21st
Century', Study Abroad at the
University of Leicester:
'International Security Studies'



EXPERIENCE

Facilitator + Curriculum Design Specialist

August 2009 - March 2013

Shenandoah Valley Juvenile Center

- Collaborated with the U.S. Office of Refugee Resettlement/Unaccompanied Undocumented Youth Program, and juvenile center administration to design and facilitate a cutting- edge curriculum with a focus on employment oriented experiential learning to prepare students for re-entry.
- Designed and led training and professional development workshops in the areas of leadership, multiculturalism, education and organizational development for both teachers and facility staff.

Facilitator + Academic Advisor

January 2008 - July 2009

EF International: Britton College, Boston, MA

- Designed and led professional development training and workshops in the areas of leadership, multiculturalism, education, and organizational development.
- Instructor of university level American literature, writing, International Relations, U.S. History, ESL grammar and vocabulary, and TOEFL preparation.
- Provided career development and job search counseling to students and alumni in both individual and group settings.
- Conducted regular outreach efforts with partner universities, including workshops and presentations to classes, student clubs and organizations about career preparedness.
- Worked closely with other staff members in the planning and coordination of career outreach and programs such as job fairs, career programs.

Organizational + Operations Administrator

January 2006 - May 2007

REDRESS, London, UK

- Designed, managed and grew Redress' systems of operations and organizational culture both internally and externally.
- Built volunteer/internship program of 50 undergraduate and graduate students in partnership with universities and international NGOs in the Greater London area.
- Lead redesign of both The REDRESS Trust website (www.redress.org) and Victims' Rights Working Group website (www.vrwg.org).
- Formatted and distributed The REDRESS Trust's numerous press releases and academic publications in Spanish, French, Farsi, Arabic, and Russian.
- Contributing writer for Victims' Working Rights Group Quarterly Bulletin.

Development and Educational Fellow

January 2005 - September 2005

El Proyecto de Los Niños de La Calle, Quito, Ecuador

- Created and implemented fundraising initiatives that generated approximately \$25,000 in unrestricted funding.
- Designed and managed organizational processes and strategies for a rapidly growing volunteer/internship system. Developed organizational systems that focused, aligned, and reinvented El Proyecto's mission and vision.

